



Listener

The purpose of the Listener is to listen carefully during the meeting and note words or phrases and repeat them to the audience during the general evaluation session. The audience then tries to recall who had said the phrases during the meeting. This role will help to improve your listening and note taking skills as well as the audience's listening and memory skills.

Prior to the meeting

Prepare a brief explanation of the duties of the Listener for the benefit of the guests.

Upon arrival at the meeting

Get a pen and blank piece of paper on which to make notes.

During the meeting

When introduced by the master evaluator explain the role of the Listener.

Throughout the meeting, listen to everyone for words or phrases that may catch your attention. They can be common or unusual; this is up to you. Do not forget to write down who said the phrase.

When called on by the master evaluator during the general evaluation section, stand by your chair and start with your first noted phrase. Allow the audience to say who said it, wait until the correct name has been said and confirm that this is correct. If nobody is able to give the correct answer then let the audience know. Continue with your next phrase and repeat. The listener report has a maximum time of 2 minutes.